



**BLUE CRANE**  
**DENTAL LAB**  
*FULL SERVICE*

## **Blue Crane Dental Secure Cloud**

File Station is a handy file explorer for organizing and sharing files. Upload files from your computer quickly and easily in a secure environment. We have outlined steps to access and use the portal below:

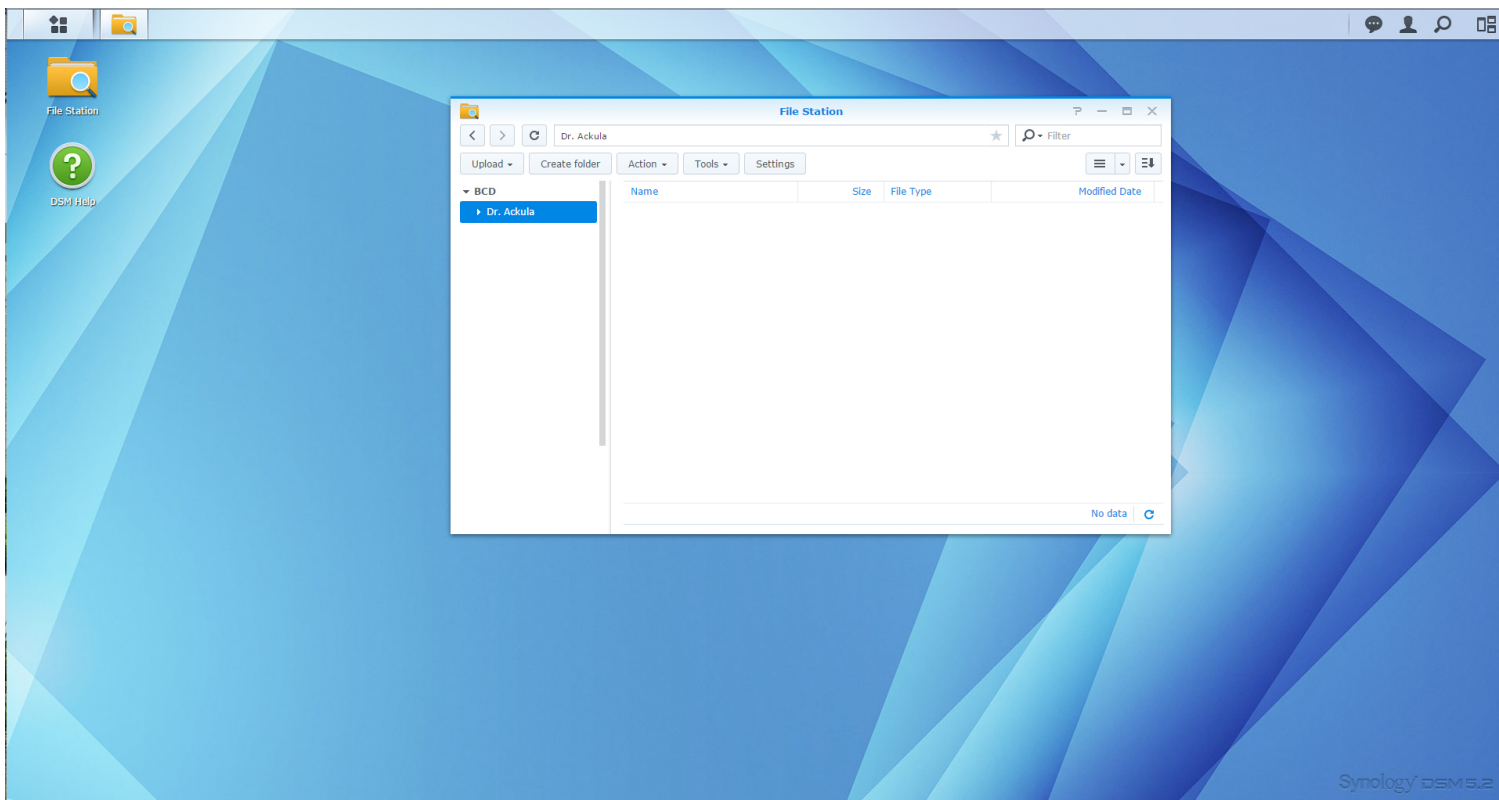


**Step 1:**

Enter your username and password into the portal and click "Sign In".

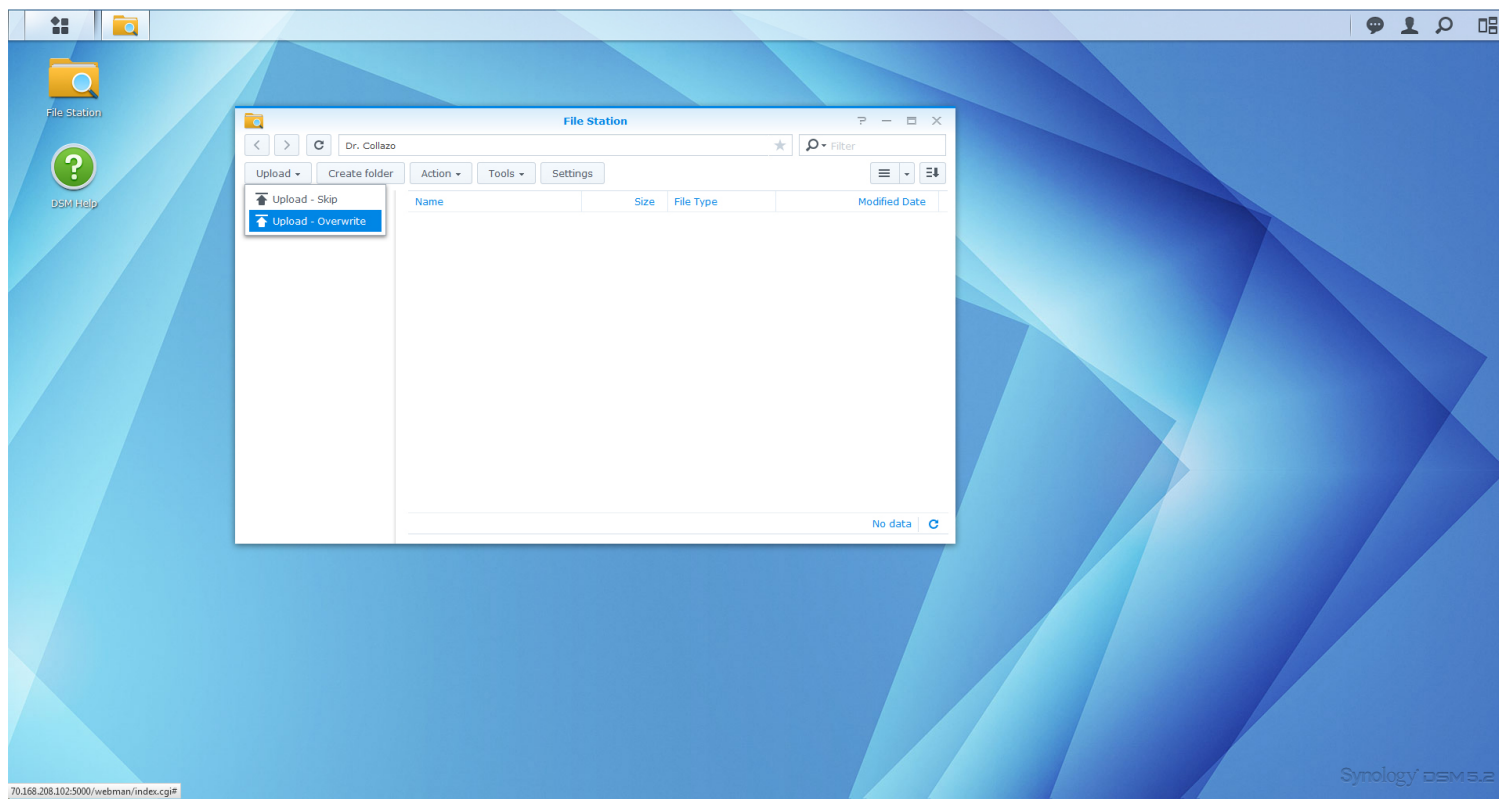
Access the portal via the cloud link located at the top of our website:

<http://www.bluecranedental.com/>



**Step 2:**

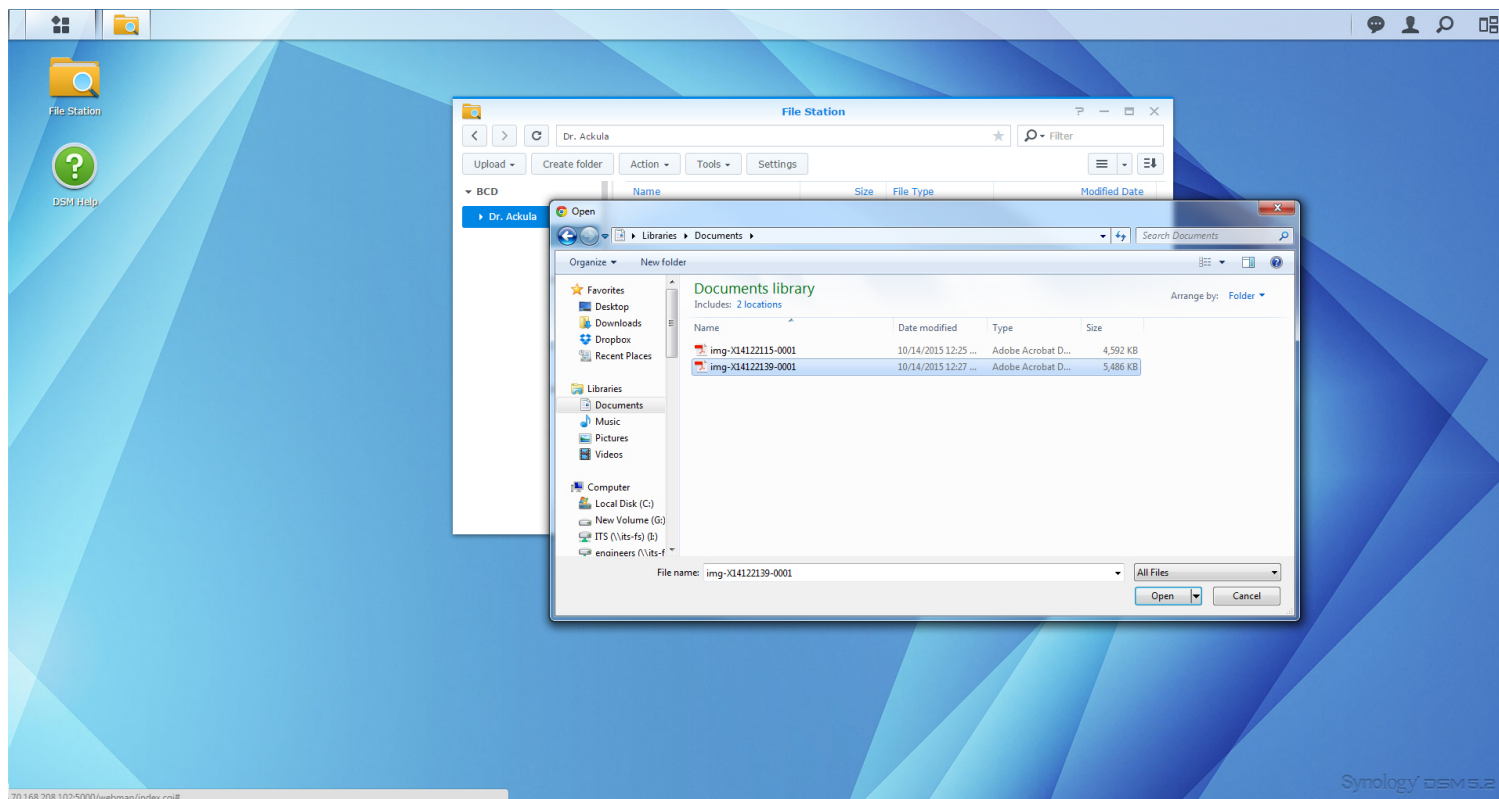
Access your files by clicking on the “File Station” icon.



### Step 3:

Upload new files by clicking on the "Upload" button and choosing "Upload Overwrite".

Upload Skip will skip over any duplicate file names already present on the cloud.



#### **Step 4:**

Once clicked, it will prompt you to select a file from your computer to upload to the portal.

Select your file and then click on “Open”.

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